

## **Procedures for Requesting Signage on PennDOT/Mt Pleasant Township Roads**

Submit a "Request to be on Agenda" form. (This form can be found on the Township website at <https://mtpleasant.adamscountypa.gov/> under Document Center then Miscellaneous Forms and Documents.) You will be given time on the agenda to explain the need for the requested sign.

### **For PennDOT (State) roads:**

The request will be forwarded to PennDOT for consideration. If PennDOT requires a traffic study prior to responding, you will be responsible for the costs of the study. If PennDOT approves the installation of the sign, you will be responsible for the cost of the sign and post. The Township road crew will purchase, install and maintain the sign.

### **For Township (Local) roads:**

The Board of Supervisors will consider the request. If the request is granted, you will be responsible for the cost of the sign and post. The Township road crew will purchase, install and maintain the sign.

You are responsible for letting the Township know if/when the sign is no longer needed so it can be removed in accordance with PennDOT requirements.